

New Mexico Pre-K - (Full Day-Extended)

Dear Parents,

Enclosed you will find a copy of the **August 2022 – May 2023** Alpha School Registration Materials.

Please return the following items with your registration:

- A completed Application Form
- A completed Admission Record Form
- A completed Physician's Statement
- A copy of Immunization Records
- Permission for Sunscreen, Insect Repellant & Photographs
- A Child Information Sheet
- A completed CACFP / Income Eligibility Form
- CACFP Enrollment Information Form
- NM PreK Annual Enrollment Form
- A signed Parent Handbook Form (*During Home Visit)

Your enrollment will be complete only after returning a COMPLETED PACKET (ALL FORMS). You will receive your Parent Handbook and School Calendar at Open House.

Thank you,

Barbara DeDera-Director Alpha School Inc.

alphaschool@zianet.com

Ray Jaramillo, -Director Alpha School Inc.

raviaramillo1@vahoo.com



Application Form August 2022– May 2023 New Mexico Pre-K (Full Day-Extended)

Child's Name

Parent's Name			
Address			
Home Telephone (575)Cell (_)		
Child's Birth Date/ Age of Chi	ild		
STATEMENT OF INTE	NT		
Alpha School New Mexico Pre-	<u>-K:</u>		
PreK 8:00 – 1:00 pm Mon	iday-Friday		
I intend to enroll my child in Alpha School Inc., for the school year: AUGUST 2022 THROUGH MAY 2023 Or upon termination by either party			
I intend to fully participate in the New Mexico Early Pre-K program offered at Alpha School and follow the requirements to hold my child's placement in the program.			
Parent Signature:	_Date:		

Admission Record Pre-K (4 yr. old- Extended) TO BE COMPLETED BY PARENT, GUARDIAN, OR OTHER RESPONSIBLE PERSON Child's Name **Home Address** Zip Code Home Number Gender Male Female please circle Age of Child Child's Birth Date Month Year **Parent Name** Parent Name Social Security # Social Security # Kequirea Kequirea **Employer Employer** Work Phone# Work Phone# Cell Phone # Cell Phone # E-mail Address E-mail Address Allergies / Medical Condition Must be accompanied by a physician statement - Thank you **EMERGENCY CONTACTS** Other Than Parents **Emergency Contact #2 Emergency Contact #1** Name Name Home/Wk. Phone Home/Wk. Phone Cell Number Cell Number **Emergency Contact #3** Authorized Pick- Up (list Names) Name Home/Wk. Phone Cell Number Family Doctor: Family Dentist: Family Hospital (circle one) Memorial Medical Center Mountain View Hospital PARENTS MUST SIGN AND DATE: **Consent for Emergency Treatment** I give permission for my child to be transported by ambulance, aid car, or staff car to an emergency center for treatment. In the event that I cannot by contacted, I further consent to the medical, surgical, and hospital care treatment and procedures to be performed for my child by a licensed physician or hospital when deemed immediately or advisable by the physician to safeguard my child's health. I agree to pay all costs of transportation and emergency medical treatment. Parent Signature Date Date of Enrollment Date of Disenrollment

Alpha School Inc 1205 E. Madrid Ave Las Cruces, NM 88001



Physician Statement:

The physician must complete this Portion.

575-527-1313

DPT: HEP: Date Date #1 #1 At Birth 2 Months #2 1-2 Months #2 4 Months #3 6 Months #3 6-18 Months #4 15-18 Months HIB: Date Polio: #1 2 Months Date #1 #2 4 Months 2 Months #2 4 Months #19 After 15 months #3 15-18 Months MMR: #4 4-6 years #1 PPD: #2 Date Results: **Date** Results **Dental Screening Hearing Screening Vision Screening** Any allergies or special consideration / recommendations: Height Physician Name Weight **Telephone Number** Address Date I hereby certify that (child's name) has been examined by me and is physically and mentally capable of attending and participating in the activities at Alpha School Inc. Physician's Signature



Child's Name
Date:/
Parental Permission for Sunscreen and Insect Repellant:
The National Academy requires children to be protected from the sun by using sunscreen or sunblock with UVB and UVA protection of SPF 15 or higher applied to exposed skin. Also, when public health authorities recommend using insect repellents due to the high risk of insect-born diseases, only repellents containing DEET are used, applied to children older than two months.
My Child has permission to have sunscreen & insect repellent applied when needed.
Parent(s) Signature
Permission to Photograph
I permit Alpha School Inc. to photograph my Child. I understand these pictures are for Alpha School use only and will not be made public without written consent. Alpha School will only use them for portfolio, craft, and classroom decoration.
Parent(s) Signature



New Mexico *Pre-K*CHILD INFORMATION SHEET

Child's Name	
Language spoken at home	
Brothers / SistersA	ges
Other adults in homeI	Pets
Other group experiences	
Describe your child's personality	
Any fears, anxieties	
What school will your child attend Kindergarten (District)?	
Parents, do you have any special talents?? Can you help on fie parties?	
How did you hear about Alpha School and/or the New Mexico	o Pre-K Program?



Child and Adult Care Food Program LETTER TO HOUSEHOLDS



Name of Facility / Center / Site / Home Provider (Last, First, Middle Initial):	Facility / Center / Site / Home Provider EPICS ID:	Phone Number
Alpha School for Young Children, Inc.	4000058	5755271313

Instructions: This letter must accompany the Income Eligibility Application.

Dear Parent / Guardian or CACFP Participant:	
Alpha School for Young Children, Inc.	

Name of Facility / Center / Site / Home Provider (Last, First, Middle Initial)

 \underline{I} Participates in the Child and Adult Care Food Program (CACFP) administered by the United States

Department of Agriculture. Please help us comply with the requirements of the CACFP by completing, signing, and returning the attached statement as soon as possible. This information is necessary to decide the level of CACFP reimbursement your center is eligible to receive for the meals served to children and/or adult participants in our program. This form will be treated as confidential information. All participants in our program receive their meal free of charge, but the determination of eligibility category affects the amount of federal funding we receive. Foster Children: A foster child enrolled in our program that is the legal responsibility of a welfare agency, or court may be certified as eligible for free meals regardless of your household income. Please refer to the instructions on how to complete the Income Eligibility Application form.

SNAP - Supplemental Nutrition Assistance Program (formerly the Food Stamp Program): If your household is currently receiving benefits under the Supplemental Nutrition Assistance Program (SNAP) or Food Distribution Program on Indian Reservations (FDPIR) and your child is enrolled in a child care center you need only to list the case number sign and date the form.

If your household is receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI), Medicaid or Food Distribution Program on Indian Reservations (FDPIR) and an adult in your home is enrolled in an Adult Daycare Center then you need only to list their case number sign and date the form. Otherwise, an adult household member must complete the form and disclose total current household income by source, and the names of all household members. The person completing the form must sign, provide a social security number, and date when completed.

The income you report must be last month's total gross household income listed by source, for each household member. If last month's income does not accurately reflect your circumstances, you may provide your annual income, or you may use last year's income if no significant changes have occurred. If your households' income is equal to or less than the amounts indicated for your households' size on the chart below, your provider may qualify for maximum reimbursement rates. The Department of Agriculture defines a household as a group of related or unrelated individuals (not residents of a boarding house or an institution) who are living as one economic unit (i.e., sharing living expenses).

_	INCOME ELIC	BIBILITY GUIDEL	INES - (EFFECTIVE	FROM JULY 1, 2022 TO	D JUNE 30, 2023	3)
		FREE		RI	DUCED	
HOUSEHOLD SIZE	YEAR	MONTH	WEEK	YEAR	MONTH	WEEK
1	17,667	1,473	340	25,142	2,096	484
2	23,803	1,984	458	33,874	2,823	652
3	29,939	2,495	576	42,606	3,551	820
4	36,075	3,007	694	51,338	4,279	988
5	42,211	3,518	812	60,070	5,006	1,156
6	48,347	4,029	930	68,802	5,734	1,324
7	54,483	4,541	1,048	77,534	6,462	1,492
8	60,619	5,052	1,166	86,266	7,189	1,659
	6,136	512	118	8,732	728	168

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the <u>USDA Program Discrimination Complaint Form</u>, (AD-3027) found online at: <u>How to File a Complaint</u>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; fax: (202) 690-7442; or email: <u>program.intake@usda.gov</u>. This institution is an equal opportunity provider.

Barbara DeDera

Name of Sponsor / Center Representative

Barbara Depura

4/10/22

Signature of Sponsor / Center Representative



Child and Adult Care Food Program INSTRUCTIONS FOR COMPLETING THE INCOME ELIGIBILITY FORM



Name of Facility / Center / Site / Home Provider (Last, First, Middle Initial):	Facility / Center / Site / Home Provider EPICS ID:	Phone Number	
Alpha School for Young Children, Inc.	4000058	575 527 1313	

PARTICIPANT INFORMATION:

List name of all enrolled participants that you are applying for which are in care.

List each enrolled participant's date of birth.

If you are applying for a foster child, list only one foster child per form. A foster child may be eligible for free meals regardless of household income.

Child Care Centers: If the participant enrolled is in a Child Care Center and receives benefits through Supplemental Nutrition Assistance (SNAP), (formerly food stamps or Food Distribution Program on Indian Reservation (FDPIR), please indicate the appropriate case number in the spaces provided and sign the form. Do not use the number on your card. You do not need to complete household and income information.

Adult Day Care Centers: If the participant enrolled is in an Adult Daycare Center and receives benefits thru Supplemental Nutrition Assistance (SNAP) formerly, food stamps, Food Distribution Program on Indian Reservation (FDPIR), Supplemental Security Income (SSI) or Medicaid, please indicate the appropriate case number in the spaces provided and sign the form. Do not use the number on your card. You do not need to complete household and income information.

If you do not receive benefits and have no case number for participants enrolled at the center, you must complete all parts of the IEA (Household and Income information).

HOUSEHOLD AND INCOME INFORMATION

Not required to be completed if case# is provided above.

List all household members. A household is a group of related or unrelated individuals who are living as one economic unit (i.e. sharing living expenses).

Provide the most current income by source for all household members. This can be based on the most recent information the month prior to completing the application.

Reported income needs to be reported on the same. The income reported on the application must include all income before taxes and before other deductions.

A foster child, defined as a ward of the court or welfare agency. Only the foster child's "personal use" income is listed.

Personal use income includes:

- Funds that are specified by the welfare agency as being for the personal use of the child. (If no funds are specified, the funds received from the welfare agency are not to be considered as income. Record "0" on personal income.)
- Money received from any source. This includes, but is not limited to, funds received from trust accounts, from the child's family, and earnings from the child's employment other than occasional or part-time jobs.

SIGNATURE

The adult family member completing the application must sign and date the application.

If the enrolled participant is not a recipient of benefits and has not provided a case number, the adult family member signing the application must provide a social security number.

If you do not have a social security number, check the "box" provided. Otherwise, failure to provide the social security number (if you have one) will make the Income Eligibility Application invalid and will reduce the level of CACFP reimbursement your family's Child Care Center receives for meals served to the children and/or adult participants enrolled for care in their center.



Child and Adult Care Food Program INCOME ELIGIBILITY APPLICATION



Name of Facility / Center / Site / Home Provider (Last, First, Middle Initial):	Facility / Center / Site / Home Provider El	ICS ID:	Phone N	umber	
Alpha School for Young Children, Inc.	4000058		(575)	527	/_1313
In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations an USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or Persons with disabilities who require alternative means of communication for program information (e.g. Braille, applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA the in languages other than English. To file a program complaint of discrimination, complete the USDA Program Di http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USD form, call (866) 632-9992. Submit your completed form or letter to USDA by: 1) mail: U.S. Department of Agricu 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov . This institution is an equal opportune of the program.	reprisal or retaliation for prior civil rights activity in large print, audiotape, American Sign Language, trough the Federal Relay Service at (800) 877-833 scrimination Complaint Form, (AD-3027) found or DA and provide in the letter all of the information re liture Office of the Assistant Secretary for Civil Rigl	any prog etc.), shou . Addition line at: equested	nd institutions ram or activit d contact the nally, progran in the form. I	s participating y conducted Agency (Sta n information	g in or administering or funded by USDA. te or local) where they may be made availabl copy of the complaint
Instructions: Complete this form and return to the Facility / Center / Site / Home Provider (Check if applicable fo ENROLLED PARTICIPANT INFORMATION:	or Enrolled Participant)				Case #:
First: Last: DOB: Foster Child?	Child Care Centers: SNAPFDPIR SNAPFDPIR SNAPFDPIR SNAPFDPIR SNAPFDPIR		SSI	nters:	Cose n.
If Enrolled Participant is a Foster Child: Please list the amount of the child's "personal use" mon HOUSEHOLD INFORMATION:	thly income (if no personal income, record	"0"):			
List the first and last name of each person living in the household, related or not (such as grand children over the age of 13 living with you. (Please use additional forms if more lines are requir		in the h	ousehold).	Include you	ırself and all
First: Last:	First: Last:				
HOUSEHOLD INCOME: Please indicate source and amount of current income for all members of determining free and reduced-price eligibility in your parent letter. If you receive more than one Wages / Salary: \$ Child Support: \$ Unemployment: \$ Other Income: \$		ndicate t Pension/	he total <u>mo</u> Retirement:	<i>nthly</i> amou	ınt received.
PENALTIES FOR MISREPRESENTATION: I certify that all the above information is true and correct understand that this information is being given for the receipt of Federal funds; that institution the information may subject me to prosecution under applicable State and Federal laws.		tatemen			isrepresentation of
Signature of Adult Family Member Last Four Digits of Social Sect	1 000000 Males Chapter 51000000		Da	te	
Privacy Act This explains how we will use the information you give us. The Richard B. Russell National Scho you must include the social security number of the household member signing the statement o security number. Provision of a social security number is not mandatory, but if a social security signing the statement does not have one, the statement cannot be approved. The social securit correctness of the information on the statement. These verification efforts may be carried out the determine income, contacting a food stamp or FDPIR office to determine current certification for office to determine the amount of benefits received and checking the documentation produced in a loss or reduction of benefits, administrative claims, or legal action if incorrect information is	ol Lunch Act requires that, unless the partion of an indication that the household member in mot provided or an indication is any number may be used to identify the house prough program reviews, audits, and investor receipt of SNAP (food stamp) or FDPIR by the household member to verify the all	signing not made sehold m igations enefits, c	the statement that the action in comment in comment in comment in comment in comment in contacting to the statement in contacting the statemen	ent does no dult housel arrying out clude conta he State en	ot possess a social hold member efforts to verify the acting employers to nployment security
FOR SPONSOF	R'S USE ONLY				
■ Child Day Care Center	ed Reduced Paid				
☐ Home Provider Tier I Eligibility Verified by: ☐ Tax Return ☐ W-2 ☐ Pay Stubs ☐	Other Date Verified:	Et	-		
☐ Home Provider Child(ren) Tier I Eligibility Verified by: ☐ Household Income ☐ Catego	rically Eligible School Name / District:				
Home Provider or Child(ren) TIER I Ineligible Alpha School , Inc. Barbara DeDera					
Signature of Facility / Center / Site Representative / Home Provider Name of Facility / Center / Site Repre	sentative / Home Provider Approving Date		Dai	e Disenrolle	1

* Complete Social Security Number is not required for CACFP Participation, only the last four digits are required.



Child & Adult Care Food Program (CACFP) Enrollment Information

Child's Name	
Date of Enrollment:	//
Typical days your	child will be attending: (please check)
 Monday Tuesday Wednesday Thursday Friday Typical Hours your	child will be attending: (ex. 8:00-1:00)
 Monday Tuesday Wednesday Thursday Friday Typically, your chi	
BreakfastLunchPM SnackLate Lunch	
Parent Signature: _	Date:



Early Care, Education, and Nutrition Division NEW MEXICO PREK

New Mexico Prek Annual Enrollment Form

Program Type: ☐ PreK ☐ Early PreK ☐ Mixed

All information s	hould be the same as Chil	dcare Assista	ance application if applicable.
PreK Student Information			
Legal First Name:	Legal Middle Name: _		_ Legal Last Name:
Date of Birth:	Verified by Birth Ce	rtificate: \square	Gender: ☐ Male ☐ Female ☐ Other
Ethnicity: (Circle One) Afghan, American, Arab, Argentinian, Armenian, Asian, Asian Indian, Australian, Austrian, Bangladeshi, Belgian, Brazilian, British Canadian, Bulgarian, Burman, Cambodian, Canadian, Central American, Chinese, Creole, Croatian, Cuban, Czech, Danish, Dominican, Dutch, English, Eskimo, Filipino, Finnish, French, French Canadian, Georgian, German, Greek, Hispanic, Japanese, Korean, Laotian, Mexican, Puerto Rico, Thai, Roma, Vietnamese, Decline to Identify, or Other			
Hispanic: ☐ Yes ☐ No Prin	nary Language:		
Tribal Affiliation:			
Race One: (Circle one) American Declined to Identify, Other		an, Black or Af	rican American, White, Native Hawaiian,
Supplement Funding: Part ti	me subsidy 🛮 Full Time Su	ıbsidy 🗆 P	rivate Pay Special Education
Homeless: ☐ Yes ☐ No			
Mailing Address:			
Address:			
City:	_ State:	Zip:	County:
Click here if Physical Addres	s is the same as Mailing Ado	lress	
Physical Address:			
Address:			
City:	State:	Zip:	County:
How long at this current address	s?		

School District:		
Elementary School your chi	ld will attend for kindergarten:	
Current IEP: ☐ Yes ☐ No	Need Referral: ☐ Yes ☐ No	Referral Type:
I verify that the informa	ation provided in this appl	ication is accurate as of today's date:
Program Printed Name:	P	rogram Signature:
Parent/Guardian Printed:	Р	arent/Guardian Signature: